

STUDY MODULE DESCRIPTION FORM		
Name of the module/subject Elective Subject I: Team building		Code 1010112131010115665
Field of study Civil Engineering	Profile of study (general academic, practical) general academic	Year /Semester 2 / 3
Elective path/specialty -	Subject offered in: Polish	Course (compulsory, elective) obligatory
Cycle of study: Second-cycle studies	Form of study (full-time, part-time) full-time	
No. of hours Lecture: 15 Classes: - Laboratory: - Project/seminars: 16		No. of credits 3
Status of the course in the study program (Basic, major, other) major		(university-wide, from another field) from field
Education areas and fields of science and art technical sciences		ECTS distribution (number and %) 3 100%
Responsible for subject / lecturer: Roman Milwicz email: roman.milwicz@put.poznan.pl tel. 6652830 Budownictwa i Inżynierii Środowiska Piotrowo 5		Responsible for subject / lecturer: Piotr Nowotarski email: piotr.nowotarski@put.poznan.pl tel. 6652830 Budownictwa i Inżynierii Środowiska Piotrowo 5
Prerequisites in terms of knowledge, skills and social competencies:		
1	Knowledge	Basic knowledge of construction
2	Skills	Basic skill in directing the work of employees
3	Social competencies	Awareness of lifelong learning, the ability to work in a group and adopt different social roles
Assumptions and objectives of the course: Familiarize students with the basics of organization and functioning of teamwork (knowledge) and work as a team, making decisions regarding the implementation of teamwork (skills) and to manage themselves and others (social skills)		
Study outcomes and reference to the educational results for a field of study		
Knowledge: 1. He knows the different methods of work organization and quality management procedures and H&S - [[[K2_W10]]]		
Skills: 1. has the ability to work and communicate in a team (including international) - [[[K2_U17 K2_U17]]]		
Social competencies: 1. He can direct themselves and others - [[[K2_K01, K2_K02]]]		
Assessment methods of study outcomes		

<p>Final test - written test at the end of the course (lectures) evaluation of presentation (exercise) Student work includes -participation in lectures -participation in in design classes - design exercise (case study analysis) -preparation to the final test of the lectures The scale of assessments (tests) above 100 excelled 91-100 very good (A) 81-90 good plus (B) 71-80 good (C) 61-70 sufficient plus (D) 51-60 satisfactory (E) 50 and below insufficient (F)</p>		
Course description		
<p>1. The concept and evolution of forms of work organization 2. Teamwork - strengths and weaknesses teamwork. 3. Team as a system of work (team formation Staff). 5 Team of employees: The objectives of the organization of the team (tasks and functions) Selection of team members (classification MBTI) autonomy team The position of team leader Composition, size and character of the team Method of remuneration team 6. Evolution of team management styles Staff 7. Factors determining the effectiveness of teamwork in the development phase and the phase of the team. Case studies to solve the team - analysis of the effectiveness of teamwork - exercises</p>		
Basic bibliography:		
<p>1. Kubacki B., Lachowicz Z., Listwa T.: Zespół pracowniczy jako podmiot i obiekt kierowania w organizacji gospodarczej. Wyd. AE 1991, Wrocław. 2. Zarządzanie pracą. Wyd. PLACET, 1999, Warszawa, pod red. Z. Jasińskiego</p>		
Additional bibliography:		
<p>1. Hardingham A. Working in teams/Praca w zespole, Petit, 1998, Warszawa</p>		
Result of average student's workload		
Activity	Time (working hours)	
1. Lectures	15	
2. exercises	16	
3. konsultation	5	
4. own work	25	
5. literature	14	
Student's workload		
Source of workload	hours	ECTS
Total workload	75	3
Contact hours	36	1
Practical activities	41	2